

Paces School for Conductive Education

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Description

Job Title	Outreach Conductor
Location	South Yorkshire, UK
Reporting to	The Headteacher, Deputy Headteacher
Responsible for	Conductor Assistants, Volunteers, Students
Salary range	£24,933 - £35,840 depending on experience
Hours	37.5 hours per week; 39 weeks per year. There may be the requirement for some flexible working with regards to some weekend provision.
Benefits	A relocation package may be available
Probationary Period	Three months
Type:	Full Time post

Description of Paces Sheffield:

Paces Sheffield is presently a specialist centre and charity for children and adults with neurological conditions (mainly cerebral palsy). Paces delivers Conductive Education: a holistic package of support that aims to help individuals obtain the greatest level of independence through a range of supportive measures. We meet the physical and cognitive needs of individuals which are often not met holistically elsewhere.

Paces Sheffield was established in 1995; the organisation was born out of the experiences of parenting children with physical disabilities and their related learning difficulties.

Parents, staff, governors and trustees have overseen the growth of Paces as a charity, with the school gaining Non-Maintained Special School status in 2009. Our school (rated Good by Ofsted in 2019) currently has 33 children from ages 3-18. We provide a high-quality personalised curriculum based on the National Curriculum through the medium of Conductive Education. Our Family Service Team and Outreach Team currently support 20 families each year.

Paces also has adult day service with six members, in addition we operate a sessional Conductive Education Programme for individuals with Parkinson's and for individuals who have survived a stroke.

Our outreach provision for pre-school aged children has grown over the past 18 months, currently offering the service for 2 days a week. We are now very excited to be in a position where we can expand our offer to 5 days a week, supporting a larger number of children and families with our excellent service. We are looking for a dynamic and enthusiastic Conductor to join our team and take a lead in this area of development.

Headteacher: Ruth Liu Chair of Governors: Colin Harris

DfE Reg No: 373/7044

Proudly part of Paces Sheffield

Charity No: 1104356 – Company No: 4793176

**Promoting Independence.
Building Relationships.
Achieving Potential.**

Roles and Responsibilities:

The job holder will undertake all tasks required within the remit of this role, including but not limited to:

- Plan and implement Conductive Education programmes/sessions for children with motor disorders.
- Tailor programmes to the needs of individual children with concerns for the interest, disability and individual style and pace of learning.
- Lead on the development of our expanding Outreach provision.
- Undertake assessments/initial consultations with families.
- Demonstrate a responsibility towards promoting the educational and developmental potential of all participants.
- Write appropriate targets for children attending provision and evaluate to demonstrate progress.
- Communicate as needed with external professionals to share expertise.
- Maintain written and photo/video evidence to monitor and demonstrate children's progress.
- Support families with the EHCP process providing written reports where necessary.
- Support families with the tribunal process liaising with our Family Support Team throughout.
- Take part in parental meetings and educational reviews.
- Attend all staff meetings and recommended training programmes for their own professional development.
- Plan and organise all relevant equipment and teaching resources for outreach sessions.
- Demonstrate the ability to work towards the standard expected within the school.
- Adhere to and implement Paces' Health & Safety, Equal Opportunities and Safeguarding policies and all other Paces' policies.
- Manage and supervise support staff / teaching assistants.
- Teach children with dignity and respect
- Develop and implement the on-going evaluation procedures needed to assess the children's progress
- Support transitions for children in outreach with particular focus on the children who transition to Paces nursery provision, liaising regularly with the nursery teacher.
- Participate in recommended training programmes, conferences or courses and other aspects of professional growth
- Assist in the organisation of events relevant for the Conductive Education service.
- Support Adult Services as and when necessary with sessional groups.
- Undertake other duties commensurate with the post as requested by line management

PERSON SPECIFICATION

	Essential	Desirable
Experience, Knowledge & Sills	<ul style="list-style-type: none"> • Higher Education Conductive Education Qualification. • Experience as a Conductor with children/adults with motor disorders. • Experience in a SEN setting. • Work effectively as a team. • Produce professional written reports to a high standard. • Ability to plan and implement Conductive Education programmes. • Communicate effectively with parents, team members and other professionals. • Establish a good working relationship with other professionals. • Ability to oversee the work of support staff teaching assistants. • Commitment to delivering high quality sessions designed to challenge the children and promote their development in a holistic manner. • Commitment to play a full part in the life of the school community. 	<ul style="list-style-type: none"> • Understanding and experience of the processes involved in applying for an EHCP for a child. • Experience of supporting families with the process involved in tribunals.
Qualifications / Training	<ul style="list-style-type: none"> • Qualification in Conductive Education. • Fluency in written and verbal English language. • Be aware of the requirements of the Children's and Families Act 2014 in relation to the SEN reforms and the Code of Practice • Excellent communication and report writing skills. • Basic computing skills including Microsoft Word • Willingness to attend recommended training programmes for their own professional development. 	<ul style="list-style-type: none"> • Experience working in other relevant or similar fields.
Work Circumstances	<ul style="list-style-type: none"> • Post is subject to a full DBS enhanced disclosure. • Commitment to safeguarding the welfare of children and to providing equality of opportunity. 	

Paces School is committed to safeguarding and promoting the welfare of the children. This post is subject to an Enhanced Disclosure Application to the Disclosure and Barring Service.